



AGENDA
Policies & Procedures Committee (PPC) Meeting
October 18, 2017 from 4:00-6:00 pm
Ten Pin Building – 793 K St, Arcata

Facilitator: Colin

Outcomes:

- Approval of draft minutes from August 16 Policies & Procedures meeting
- Decision on recommending to the board to updating unclaimed equity policies
- Decision on recommending to the board to updating the Member Action Committee Charter
- Understanding of future agenda items and hotlist items

Attachments:

- August 16, 2017 draft minutes

	What	How	Who	Minutes	Time
1.	Welcome & Review	- Introductions - Check for changes to the agenda	- Colin	5	4:00-4:05
2.	Approve Minutes	- Ask for consensus on approval of the Aug. 16, 2017 minutes	- All	5	4:05-4:10
3.	Member Comments	- Members share topics not already on the agenda	- Anyone	5	4:10-4:15
4.	Board meeting follow-up	- Review items that were recommended from the previous board meeting	- Colin	5	4:15-4:20
5.	Unclaimed equity policies	- Discuss recommendations to update unclaimed equity policies based on correspondence with attorney.	- Melanie - Laurie	45	4:20-5:05
6.	Member Action Committee Charter	- Review meeting place of the MAC	- Colin	10	5:05-5:15
7.	Hotlist Items	- Review and update current hotlist	- Colin	10	5:15-5:25
8.	Next Agenda Items	- Review potential agenda items for next meeting	- Colin	5	5:25-5:30

Next Meeting:

- November 15, 4:00 – 6:00pm at the Ten Pin Building